



RETURNING STUDENT EMPLOYEE FORM

This form should be completed by supervisors and send to Financial Aid for processing.

1. Complete and submit form to Financial Aid Office.
2. Financial Aid will process and provide Supervisors with FWS form.
3. Supervisor and student sign document and submit to HR.
4. HR update student's record and send email confirmation to student and supervisor.

Date:

Department Name:

Requestor Name:

Student Name:

OneUSG ID#:

Banner ID#:

Fall Semester:

Spring Semester:

Summer Semester:

Comments

Supervisor Signature