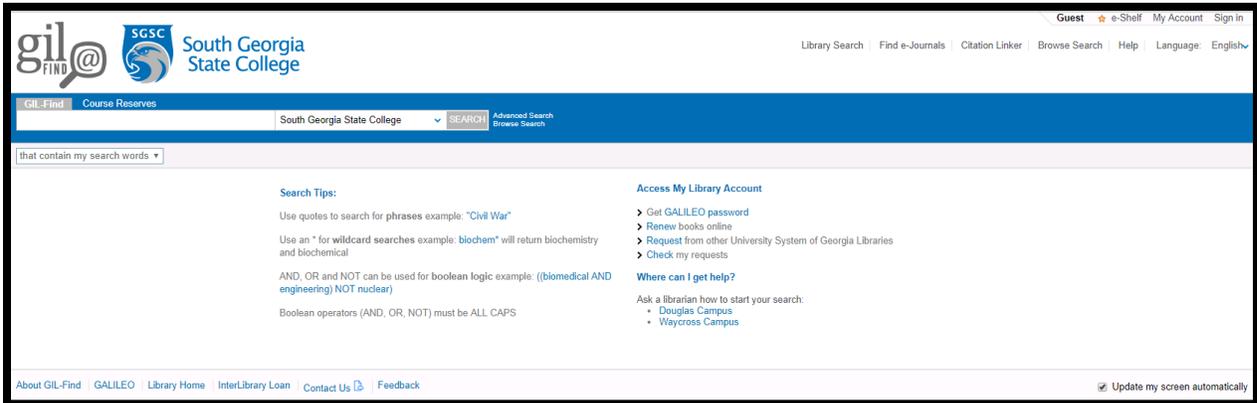


GIL-Find @SGSC My Library Account

Users can perform the following functions via their My Library Account:

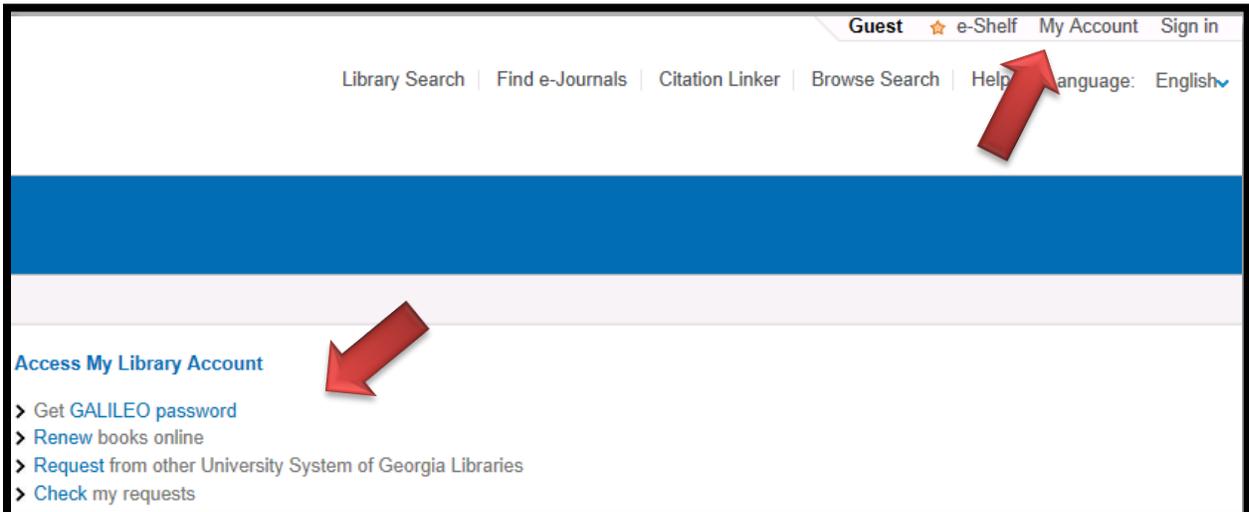
- Get the GALILEO password
- View the list of items you have checked out
- Renew your checked-out materials
- Request materials from other USG libraries
- Check the status of requested materials

To login to your GIL-Find account, go to <http://gilfind.sgsc.edu>. This will navigate to the screen shown below.



The screenshot shows the GIL-Find @SGSC website home page. At the top left is the logo for GIL-Find @SGSC South Georgia State College. The top right navigation bar includes links for Guest, e-Shelf, My Account, and Sign in. Below the navigation bar is a search bar with a dropdown menu set to 'South Georgia State College' and a 'SEARCH' button. The main content area is divided into two columns. The left column contains 'Search Tips' with instructions on using quotes, wildcards, and boolean logic. The right column contains 'Access My Library Account' with links for 'Get GALILEO password', 'Renew books online', 'Request from other University System of Georgia Libraries', and 'Check my requests'. Below this is a 'Where can I get help?' section with links for 'Douglas Campus' and 'Waycross Campus'. At the bottom of the page, there is a footer with links for 'About GIL-Find', 'GALILEO', 'Library Home', 'InterLibrary Loan', 'Contact Us', and 'Feedback', along with an 'Update my screen automatically' checkbox.

Then, click on the “My Account” link at the top right-hand of the screen or on one of the links under “Access My Library Account”.



This close-up screenshot focuses on the top right navigation bar and the 'Access My Library Account' section. The navigation bar includes links for 'Guest', 'e-Shelf', 'My Account', and 'Sign in'. Below the navigation bar are links for 'Library Search', 'Find e-Journals', 'Citation Linker', 'Browse Search', 'Help', and 'Language: English'. A red arrow points to the 'My Account' link in the navigation bar. Another red arrow points to the 'Access My Library Account' section, which contains the following links: 'Get GALILEO password', 'Renew books online', 'Request from other University System of Georgia Libraries', and 'Check my requests'.

Next, enter your SGSC 988-ID number as your User ID and your Firstname_Lastname in one word as your Password, and click Login. Be sure to enter the capital letters in your password as shown in the above password format.

Login here:

User ID

Password

Login Cancel

Logging into your My Account will navigate to the screen shown below.

The screenshot shows the 'My Account' page with a navigation menu on the left and a table of active loans. Red arrows point to the 'My Account' tab, the 'Loans (4)' menu item, and the 'Renew All' and 'Renew Selected' buttons. A red circle highlights the 'Due Date' column in the table.

#	Title	Author	Due Date	Due Hour	Potential Fine
1	<input type="checkbox"/> Welcome to the world, Baby Girl! : a novel / Fannie Flagg.	Flagg, Fannie,	07/31/17	21:00	
2	<input type="checkbox"/> A feast for crows / George R.R. Martin.	Martin, George R. F.	07/27/17	21:00	
3	<input type="checkbox"/> A dance with dragons / George R.R. Martin.	Martin, George R. R.,	07/27/17	21:00	
4	<input type="checkbox"/> A storm of swords / George R.R. Martin.	Martin, George R. R.	07/27/17	21:00	

Once logged into your My Account, you can:

- * view and renew your checked-out library items before their due dates
- * view any fines and fees you may have incurred for lost/damaged library items

- * click on the GALILEO Password tab to get SGSC's current GALILEO password
- * request books from other USG libraries, which is called GIL Express requesting
- * click on the Requests link to view the status of your GIL Express items

You can also access your search queries and e-Shelf links you have saved.

Remember:

* You must return overdue library items or pay fees for lost or damaged library items to prevent holds on your Banner account. Banner holds prevent you from borrowing more library materials, from being able to register for the next semester, and from getting your transcript and/or your diploma.

* Fees for lost and damaged library items include the cost of replacing the item plus a \$35.00 non-refundable processing fee.

* The GALILEO password changes every semester. Only current SGSC students, faculty and staff may get the current GALILEO password via their GIL-Find @SGSC My Library account.