



# SGSC

South Georgia State College

**Office of the Registrar**  
100 West College Park Drive • Douglas, Georgia 31533  
912-260-4406 • 1-800-342-6364 (Toll Free in GA)  
912-260-4455 (fax)  
email: registrar@sgsc.edu  
Engram Hall

## Verification of Enrollment Request

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
MI

\_\_\_\_\_  
Student ID Number

( ) \_\_\_\_\_  
Contact Number

**Please allow 24 hours for processing.**

\_\_\_\_\_ I will pick up the verification letter.

\_\_\_\_\_ Please fax verification to the following fax number: \_\_\_\_\_

\_\_\_\_\_ Please mail verification letter to the address listed below:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Good Student verification required

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

Date Faxed: _____	Initials: _____
Date Mailed: _____	Initials: _____
Date Picked Up: _____	Initials: _____