

# Waycross Campus Ceremony – 12:30pm

**INSTRUCTIONS FOR  
SOUTH GEORGIA STATE COLLEGE  
WAYCROSS CAMPUS  
GRADUATION CEREMONY  
MAY 10, 2024 at 12:30pm**

<b>Associate of Arts Pathways</b> ( <i>All</i> )
<b>Associate of Science Pathways</b> ( <i>Business Administration, Criminal Justice, Education (all options), Logistics</i> )
<b>BS in Education/Special Education</b>
<b>BS in Management</b> ( <i>all options</i> )
<b>BS in Public Service Leadership</b>
<b>BS in Professional, Business, and Technical Writing</b>

## Rehearsal

Rehearsal will be held on Thursday, May 9, 2024 at 3:00pm in the Waycross Campus Gym. Special attire is not required for rehearsal. You should make every effort to attend because we will be discussing your role in the graduation ceremony.

## Caps/Gowns

Cap/gown orders which were placed by the March 14<sup>th</sup> deadline will be available May 1<sup>st</sup> in both SGSC Bookstore locations (DC: Engram Hall and WC: Dye Building). Pick up by Thursday, May 9<sup>th</sup>. If you did not order a cap and gown and would like to participate in the graduation ceremony, please contact the SGSC Bookstore (912-260-4231). Hours: Mon thru Thurs 8am-5:30pm (lunch from 1pm–2pm) and on Fri 8am-11:30am.

## Graduation Exercises

Graduation exercises will be held Friday, May 10, 2024, at 12:30pm in the Gymnasium. **Guests will not need an announcement or ticket to attend. We will have plenty of seating for all. They do need to be seated by 12:25pm. The ceremony begins promptly at 12:30pm.**

If you or any guests need special parking accommodations for the graduation ceremony, please arrive early and go to the gated area near the gym. An officer will be posted in this area to assist.

## INSTRUCTIONS:

- You should report to the Administration (A) Building Commons Area and check in with the Enrollment Management Staff to receive your name card, hear final instructions and assemble for the processional.
- You should arrive already dressed in your cap and gown. Don't forget your tassel.
- Please press your gown if needed.
- Please dress appropriately for the occasion. Be mindful of the fact that you will be ascending/descending several steps at the stage when considering what shoes to wear.
- You must be present in your cap and gown, with your name card in hand, for lineup by 12:00pm to participate.
- **PLEASE NOTE:** You are strongly encouraged to leave your personal belongings in your car. There will not be a secure place to leave items in the Administration Building during the ceremony.

## DURING THE CEREMONY (and to be practiced at the rehearsal):

- ❖ Faculty will lead the processional and graduates will file in behind the faculty.
- ❖ The processional will proceed down the walkway toward the Gymnasium.
- ❖ The platform party and faculty will continue to the front of the Gymnasium.
- ❖ Graduates will fill the front center rows. At your seat you will find a program.
- ❖ Everyone will remain standing until directed to be seated.
- ❖ When instructed, you will take your name card (received at check-in) and advance to the stage.
- ❖ Hand your name card to Sara Selby, Interim Vice President of Student and Academic Affairs.
- ❖ You will then advance across the stage – stopping when appropriate to shake hands with Dr. Tanner, Interim President, and receive your graduation scroll (which is yours to keep).
- ❖ When the recessional starts, the members of the platform party will leave the stage and proceed through the gym to the outside walkway.
- ❖ Graduates will follow behind the faculty.

## Diplomas

Diplomas will be mailed after the ceremony. Diploma covers can be purchased at the SGSC Bookstore.