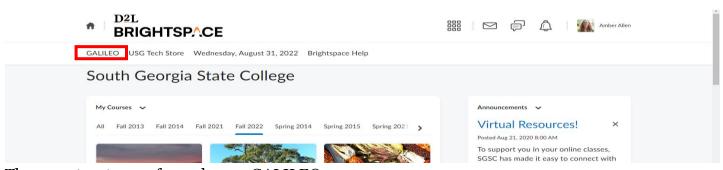
# **Accessing GALILEO:**

- Go to sgsc.edu
- Select the **Academics** heading located at the top of the page
- Select the **Libraries** tab, which is last on the list of options



• In GeorgiaView, select GALILEO from the options shown on your screen



There are two types of searches on GALILEO:

# • Classic

- o **Full Text** can only be selected AFTER searching
- o Displays results in a long list, must "**Limit by Type**" to narrow results by type of resource. Example: eBook, Academic (Scholarly) Journal Article

## Bento

- Full Text can be selected on the initial search page
- Displays results in "Bento boxes" by type of resource without using "Limit by Type" feature

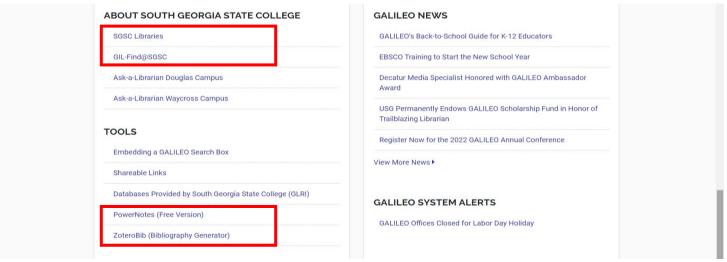


On the search page, you can find:

• Frequently used **databases** easily accessible by clicking on their tile



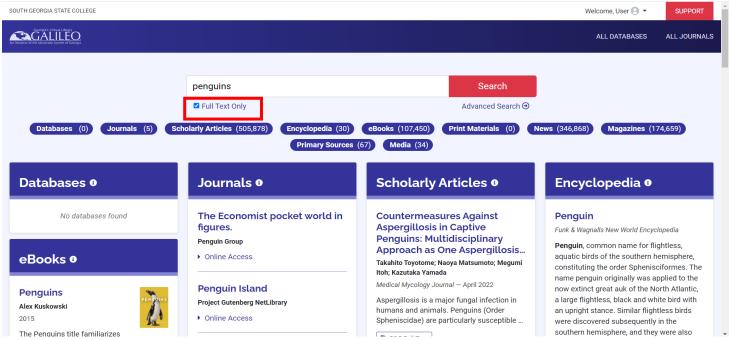
- Links to the Library webpage and GIL-Find Catalog
- Links to:
  - PowerNotes (Free Version)
    - Great resource for keeping up with your sources and quotes from them.
  - ZoteroBib (Bibliography Generator)
    - Citation creator, useful for sources that you can't get citations for from GALILEO or GIL-Find, like websites.
    - ALWAYS double-check the citation that is created against the citation handbook for your style, the Citation LibGuide, and other resources like Purdue OWL



#### **BENTO Search**

This image below shows what a "Bento" search in GALILEO looks like.

- It automatically separates your results by **Type** of resource.
- Make sure that you select "Full Text Only"



When you click "Show More Results" a window will appear with a list of resources.

#### You can:

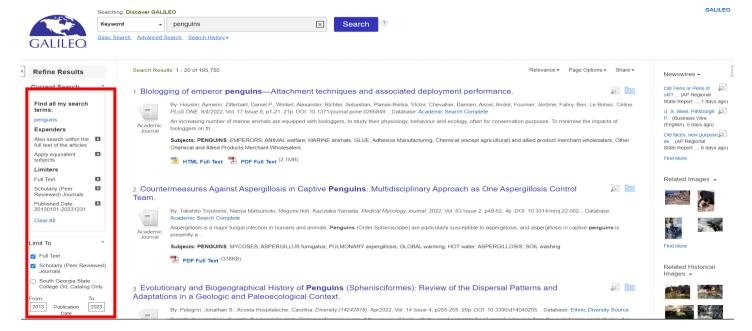
- Scroll through those results.
- Open them up—once you do, it appears the same way that it would in a **Classic** search.
- Or "Refine Search" if you do not see resources that are relevant or need to add more keywords to narrow your search!



## Classic Search

This is what a Classic search looks like.

- The option to select **Full Text** is located on the lefthand side of the results list.
- It does **NOT** automatically limit by Type
  - You will need to select **Scholarly (Peer Reviewed) Journals** also known as Academic Journal Articles—or **Books**, or whichever type of resource you need!
  - You can also change the **Publication Date** which is necessary when looking for recent resources
  - o To remove a filter, click on the x beside the one that you wish to remove



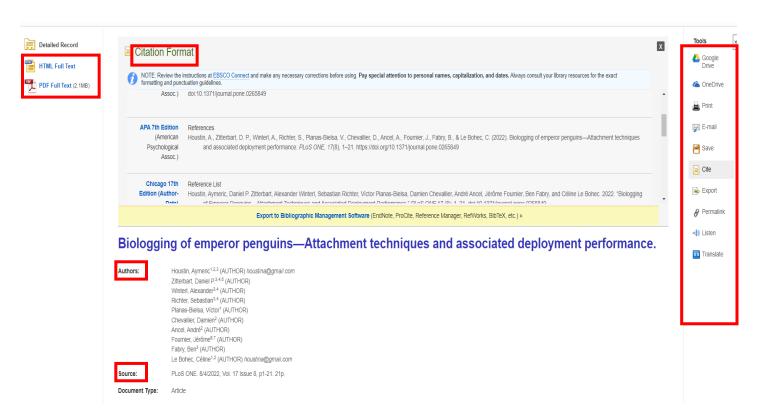
If you do not select **Full Text**, you will see these "Find It" buttons instead of the PDF Full Text or other options.

- You can try "Find It" however, it is usually best to find a different resource rather than taking the time to follow this trail...most of the time you will be unable to access the resource
- Sometimes these "Find It" resources will show even if the **Full Text** filter is selected, so watch out for that



When you click on the title of resource, you will see a lot of information!

- Citations
  - o APA, MLA, Chicago, and other formats
- PDF Full Text, HTML Full Text, or other ways to view resource
- Author, Source, Abstract/Summary, etc.



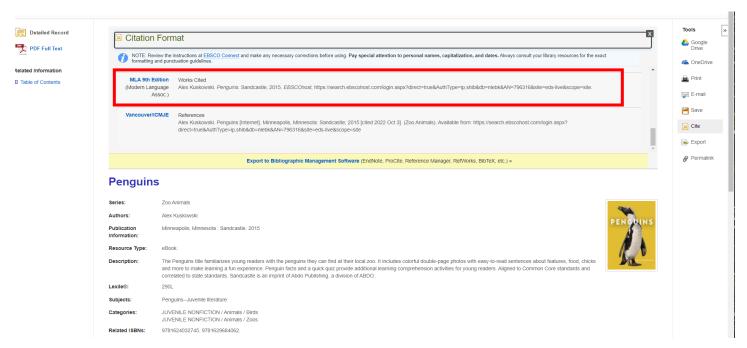
It is important to compare the generated citations to the information provided for the resource.

- Technology makes mistakes
- The citation for the eBook shown below is **INCORRECT** and would need revising if you were using this resource
- The author's name is Alex Kuskowski. EVERY citation format places the author's LAST name at the beginning.

So, the MLA Format for this citation should be:

Kuskowski, Alex. Penguins. Sandcastle, 2015. EBSCOhost,

https://search.ebscohost.com/login.aspx?direct=true&AuthType=ip,shib&db=nlebk&AN=796 316&site=eds-live&scope=site.



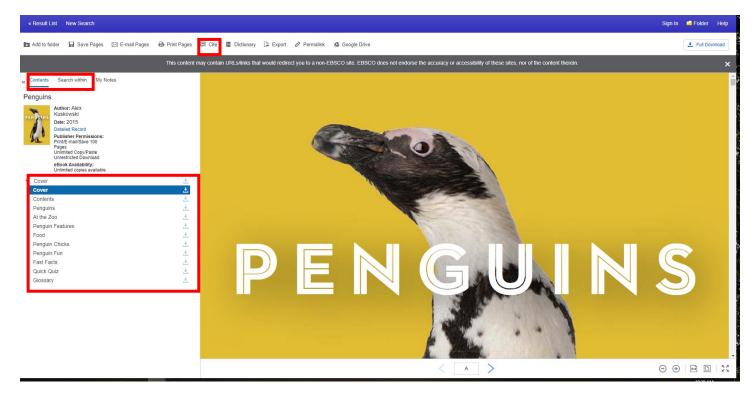
There are many types of resources on GALILEO, but you will most likely be looking for Academic/Scholarly (Peer Reviewed) Journals and eBooks.

The first resource shown below is a Scholarly (Peer-Reviewed) Journal Article.

- You can download the PDF of the article, or print it
- If you did not get the citation from the previous page, you can still access that on this screen
- The page number will RARELY match the page number shown at the top of the PDF
  - Look on the pages of the article and determine what the page numbers are for your citation



The next resource shown below is an eBook.



Some important differences between eBooks and Journal Articles:

The citation, and other options, are located at the top of the resource

- You can **Search within** eBooks to quickly find keywords that you are looking for and easily navigate to the sections of the book where your term is mentioned
- The **Content** headings are generally clickable, and will take you directly to the chapter in the book without you needing to scroll through the previous chapters
- eBooks may look different if they are located on specific databases, but you can usually find the same features!
  - o Look for the words Cite/Citation to retrieve your citation
  - o Look for PDF Full Text or other options to view the resource

Library staff are here to help you, please reach out if you need assistance with GALILEO or other library resources!