



**The Family Educational Rights and Privacy Act of 1974 (FERPA)**  
**General Disclosure Consent Form**

The Family Educational Rights and Privacy Act of 1974 (FERPA) was designed to protect the privacy of students' educational records and to establish the rights of students to inspect and review their educational records. In accordance with FERPA, as a general rule the prior written consent of the student must be obtained before the school may disclose the student's educational records to a third party.

The Family Educational Rights and Privacy Act (FERPA) requires South Georgia State College to keep some records confidential. Among these are many of your records from offices of South Georgia State College including the administrators, advisors, business office, faculty, Financial Aid Office and Office of the Registrar.

This consent form allows us to release information to your parent(s) or others whom you designate. This consent will remain in effect until you notify us in writing that you wish to revoke it.

*I hereby authorize South Georgia State College to release any of my attendance, educational or behavioral records to any of the following individuals (appropriate identification will be required) upon their written, electronic, telephone, or in person request:*

\_\_\_\_\_  
Name of Person(s) To Whom Information Is to Be Released      Relationship (Parent; Guardian; Spouse; Other)

\_\_\_\_\_  
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\_\_\_\_\_  
Name of Person(s) To Whom Information Is to Be Released      Relationship (Parent; Guardian; Spouse; Other)

\_\_\_\_\_  
Student's Printed Name      Student Identification Number

\_\_\_\_\_  
Student's Signature      Date      Date of Birth

\_\_\_\_\_  
Expiration Date for Permissions\*      *\*If no date is selected for expiration, the requested permissions will expire two years from the date this form is dated at submission.*

As you progress through your academic career, you may need for us to release FERPA protected information to other undergraduate institutions, scholarship committees, graduate schools, or prospective employers. We can only make these releases of information with your written permission, delivered in person, by courier, facsimile or mail.

Mail To:  
South Georgia State College  
Office of the Registrar  
100 West College Park Drive  
Douglas, GA 31533