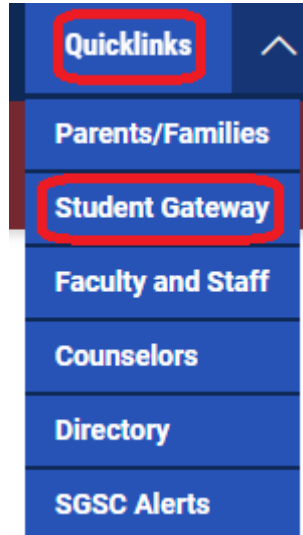
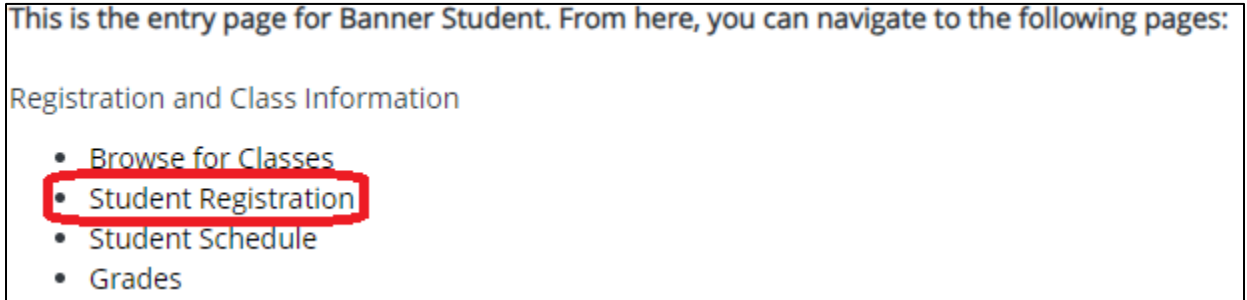


Student registration instructions

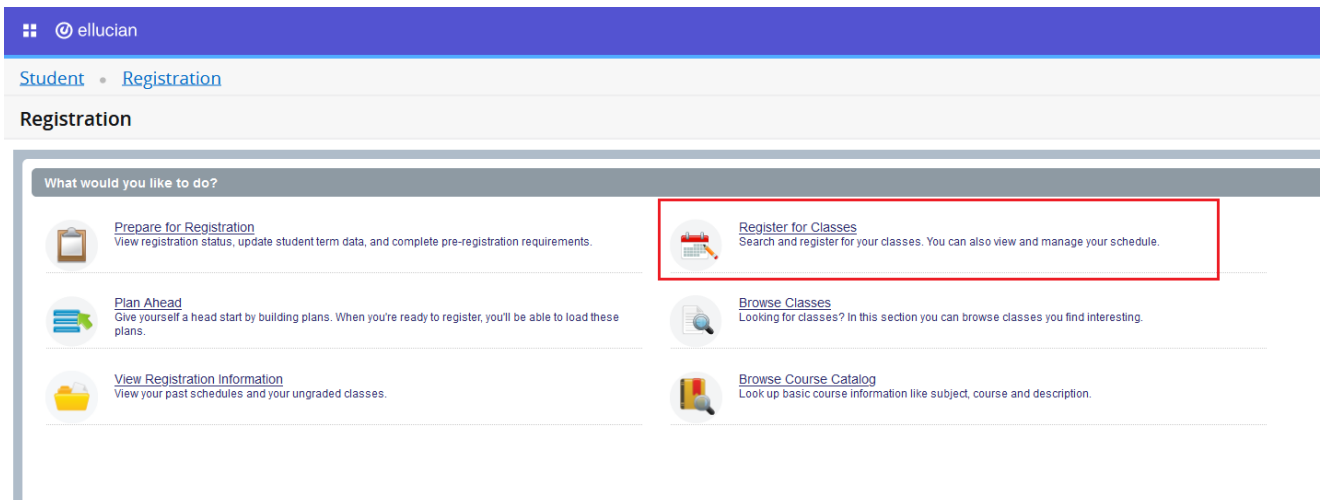
- Log in to [Banner Web](#).
 - This can be accessed at www.sgsc.edu under the 'QuickLinks' -> 'Student Gateway' section.



- Once logged into Banner Web, click '**Student Registration**' in the '*Registration and Class Information*' section.



- Click '**Register for Classes**'.



ellucian

Student > Registration

Registration

What would you like to do?

- Prepare for Registration**
View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**
View your past schedules and your ungraded classes.
- Register for Classes**
Search and register for your classes. You can also view and manage your schedule.
- Browse Classes**
Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**
Look up basic course information like subject, course and description.

- If necessary, complete any **Action Items** that display.
 - For more information visit <http://www.sgsc.edu/current-students/reginfo.cms>
- Select the **term** that you would like to register for.

The screenshot shows the top navigation bar with the ellucian logo. Below it, a breadcrumb trail reads 'Student • Registration • Select a Term'. The main heading is 'Select a Term'. A dropdown menu titled 'Terms Open for Registration' is open, showing 'Fall 2020' as the selected option. A search icon is visible in the dropdown menu.

- If you already know the **CRN** of a specific class, you can enter it on the **'Enter CRNs'** tab.

The screenshot shows the 'Register for Classes' page. The breadcrumb trail is 'Student • Registration • Select a Term • Register for Classes'. The main heading is 'Register for Classes'. Below the heading, there are four tabs: 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. The 'Enter CRNs' tab is selected and highlighted with a red box. The page title is 'Enter Course Reference Numbers (CRNs) to Register'. Below the title, it says 'Term: Fall 2020'. There is a text input field labeled 'CRN' with a red box around it. Below the input field, there is a link '+ Add Another CRN' and a button 'Add to Summary'.

- You can also search by **Subject, Course Number, or Keyword** on the **'Find Classes'** tab.
 - Advanced search criteria can be opened by clicking **'Advanced Search'**.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2020

Subject

Course Number

Keyword

Search Clear Advanced Search

A list of results that meet your search criteria will display after you click the **'Search'** button.

- Click the **'Add'** button next to the class you would like to add to your prospective schedule.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Search Results — 19 Classes
Term: Fall 2020 Subject: College Orientation & Success Search Again

Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	
College Orientation & Success Lecture	College Orient...	1000	02	1	80422	Fall 2020		S M T W T F S 09:30 AM - 10:20 AM	Type: Class Bui Dougl...	30 of 30 seats rem...		Add
College Orientation & Success Lecture	College Orient...	1000	03	1	80423	Fall 2020		S M T W T F S 02:30 PM - 03:20 PM	Type: Class Bui Dougl...	30 of 30 seats rem...		Add
College Orientation & Success Lecture	College Orient...	1000	04	1	80425	Fall 2020		S M T W T F S 03:00 PM - 03:50 PM	Type: Class Bui Dougl...	30 of 30 seats rem...		Add
College Orientation & Success Lecture	College Orient...	1000	1	1	80839	Fall 2020		S M T W T F S 01:00 PM - 01:50 PM	Type: Class Bui Dougl...	30 of 30 seats rem...		Add
College Orientation & Success Lecture	College Orient...	1000	12	1	80480	Fall 2020	Reiman...	S M T W T F S -	Type: Class Building: None Room: Off Ca...	30 of 30 seats rem...		Add
College Orientation & Success	Online Orient	1000	14	1	80483	Fall 2020		S M T W T F S 09:00 AM - 09:50 AM	Type: Class Bui Dougl...	30 of 30 seats rem...		Add

Schedule Schedule Details

Class Schedule for Fall 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am							
9am							
10am				College Orientation & Success			
11am							
12pm							

Summary Tuition and Fees

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 02	1	80422	Lecture	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 999 999 999

Submit

- The class(es) will appear in your Summary window as **'Pending'**.
 - If you do not see the **'Summary'** window, click the 'Panels' button in the bottom left.

College Orientation & Suc...	SGSC 1000, 02	1	80422	Lecture	Pending	**Web Registered**
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- ***Note*** You are not yet registered for the class(es).
- Click the **'Submit'** button to attempt to register for the selected class(es).

Summary Tuition and Fees

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 02	1	80422	Lecture	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 999,999,999

Submit

- If successful, the class(es) will have a status of **Registered** in the 'Summary' window.

Save Successful

es	Campus	Status	Attribute	
T F S 09:30 AM - 10:20 AM Type: C	Dou...	30 of 30 seats ...		Add
T F S 02:30 PM - 03:20 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S 03:00 PM - 03:50 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S 01:00 PM - 01:50 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S - Type: Class Building: No	Off C...	30 of 30 seats ...		Add

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 1	1	80839	Lecture	Registered	None

Total Hours | Registered: 1 | Billing: 1 | CEU: 0 | Min: 0 | Max: 999,999,999

- If unsuccessful, a notification will display in the top right of the page that lists the reason(s).

SGSC 1000 CRN 80422: Campus Restriction

nes	Campus	Status	Attribute	
T F S 09:30 AM - 10:20 AM Type: C	Dou...	30 of 30 seats ...		Add
T F S 02:30 PM - 03:20 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S 03:00 PM - 03:50 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S 01:00 PM - 01:50 PM Type: C	Dou...	30 of 30 seats ...		Add
T F S - Type: Class Building: No	Off C...	30 of 30 seats ...		Add

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 02	1	80422	Lecture	Errors Preventing Re...	Remove

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 999,999,999

- To remove the class(es) with errors, click the **'Submit'** button again.
- To drop a class that you're already **Registered** for, select **'Drop Via Web'** from the Summary's action tile and click **'Submit'**.
 - If you don't see the Summary window, click the **'Panels'** button in the bottom left.

Summary Tuition and Fees

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 1	1	80839	Lecture	Registered	Drop Via Web

Total Hours | Registered: 1 | Billing: 1 | CEU: 0 | Min: 0 | Max: 999,999.999

Submit

1

Save Successful

Summary Tuition and Fees

Title	Details	Hours	CRN	Schedule Ty	Status	Action
College Orientation & Suc...	SGSC 1000, 1	0	80839	Lecture	Withdrawn Deleted	None

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 999,999.999

Submit