

Student registration instructions

- Log in to [Banner Web](#) and click ‘Student Registration’ under the *Registration and Class Information* section.
- If necessary, complete any Action Items that display
 - For more information visit <http://www.sgsc.edu/current-students/reginfo.cms>
- Select the term that you would like to register for
- If you already know the **CRN** of a specific class, you can enter it on the ‘Enter CRNs’ tab
- You can also search by **Subject**, **Course Number**, or **Keyword** on the ‘Find Classes’ tab
 - Advanced search criteria can be opened by clicking ‘Advanced Search’
 - A list of results that meet your search criteria will display
- Click the ‘Add’ button next to the class you would like to add to your prospective schedule
- The class(es) will appear in your Summary window as **‘Pending’**
 - If you do not see the ‘Summary’ window, click the ‘Panels’ button in the bottom left
- ***Note*** You are not yet registered for the class(es)
- Click the ‘Submit’ button to attempt to register for the selected class(es)
 - If successful, the class(es) will be listed as **Registered** in the ‘Summary’ window
 - If unsuccessful, a notification will display in the top right of the page that lists the reason(s)